

BOARD OF DIRECTORS RESOLUTION TO RECORD LIEN
California Civil Code § 1367.1

Association: _____ (the "HOA")

Owners (identification other than name, ex. address): _____
_____ (collectively, "Owners")

Assessor's Parcel Number of Property: _____ ("APN")

If no (APN), description of Property: _____ ("Property")

WHEREAS, the Board of Directors ("Board") has found the Owner of Property listed above is delinquent in paying regular and/or special assessments and currently owes \$ _____ in assessments, late charges, and interest and is _____ months delinquent in making their payments.

WHEREAS, the Board, in compliance with the current Association collection policy, is resolving to turn the owner over for collection and lien the Property as a result of non-payment of delinquent assessments.

WHEREAS, the Board hereby certifies that the following has occurred in compliance with California Civil Code section 1367.1:

- The Board itself has voted on the subject of this resolution and did not delegate voting to any agent of the HOA.
- The vote occurred in an open meeting of the Board at which a quorum was present, consisting of _____ out of _____ Board members.
- A majority those Board members present constituting a quorum has voted in favor of recording a lien for delinquent assessments on the property described above.
Total votes: _____ Votes in favor: _____ Votes opposed: _____
- A copy of this resolution must be attached and made part of the Board's meeting minutes.

IT IS HEREBY RESOLVED THAT, the Board has adopted this Resolution and that it is signed by a member of the Board vested with the authority to do so.

ADOPTED BY:

Signature of Authorized Board Member

(Please Print Your Name)

Title: _____

Date: _____